

South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus
Thursday, July 10, 2014
@ 3:30 p.m.
McAllen, Texas

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Thursday, May 8, 2014 Committee Meeting..... 1 - 5
- II. Presentation on Career and Employer Services 6 - 17
- III. Presentation on the Texas Higher Education Coordinating Board Grant to Establish Career and Technical Education Early College High Schools with Mission CISD and Weslaco ISD..... 18 - 25
- IV. Review and Discussion of High School College Readiness Course as Required by HB5 26 - 35
- V. Review of Proposed Presentations to the Association of Community College Trustees (ACCT) 36 - 43

Approval of Minutes for May 8, 2014 Committee Meeting

The Minutes for the Education and Workforce Development Committee meeting of May 8, 2014 are presented for Committee approval.

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus
Thursday, May 8, 2014
@ 3:30 p.m.
McAllen, Texas**

MINUTES

The Education and Workforce Innovation Committee Meeting was held on Thursday, May 8, 2014 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:35 p.m. with Dr. Alejo Salinas, Jr. presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Gary Gurwitz, and Mrs. Graciela Farias

Other Trustees present: None

Members absent: None

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Ms. Laura Talbot, Mr. Mario Reyna, Mr. Francisco De Jesus Gomez, Mr. Carlos Margo, Dr. Ety Bischoff, Dr. Rosalinda Cantu, Mr. Joel Jason Rodriguez, and Mr. Andrew Fish

Approval of Minutes for March 3, 2014 Committee Meeting

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mrs. Graciela Farias, the Minutes for the Education and Workforce Development Committee meeting of March 3, 2014 were approved as written. The motion carried.

**Review and Recommend Action on Proposed New One Semester
Certificate Programs:**

- 1. Employee and Labor Relations Assistant,**
- 2. Recruiter Assistant, and**
- 3. Payroll Assistant**

The Education and Workforce Development Committee was asked to recommend Board approval of the proposed new one semester Certificate Programs for Employee

and Labor Relations Assistant, Recruiter Assistant, and Payroll Assistant for Board approval.

These proposed certificates were described as:

- Employee and Labor Relations Assistant – One Semester Certificate
Students would learn:
 - Employee and labor relations practices,
 - Conflict resolution and mediation, and
 - Grievance procedures.
- Recruiter Assistant – One Semester Certificate
Students would learn:
 - Recruiting practices,
 - Attainment of most-qualified employees, and
 - Skills for interviewing and worker placement.
- Payroll Assistant – One Semester Certificate
Students would learn:
 - Benefits and compensation practices and laws,
 - Software for time and payroll record keeping and reporting, and
 - Computation of wages and deductions and preparation of paychecks.

These certificate programs would provide students with the knowledge and skills necessary for employment in a human resources office. Each of these three certificate programs would allow students to transfer credits to the Human Resources Assistant Certificate (1 Year Certificate) and the Associate of Applied Science degree in the Human Resources Specialist program.

The Committee packet also contained:

- The Program Summary, including the objectives, curriculum, program demand to meet occupational need, expected enrollment;
- The proposed curriculum for each one-semester Certificate program; and
- A summary the evaluation processes for new and ongoing programs.

Dr. Anahid Petrosian, Vice President for Academic Affairs and Laura Talbot, Director of Curriculum and Student Learning, reviewed the proposed Certificate programs with the Committee. They were joined by Mr. Frank Gomez, HR Specialist Instructor, in responding to questions about the job prospects and specific skill sets of students earning these credentials.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Education and Workforce Development Committee recommended Board approval of the proposed new one semester Certificate Programs for Employee and Labor Relations Assistant, Recruiter Assistant, and Payroll Assistant for Board approval as presented. The motion carried.

Update on the Institute for Advanced Manufacturing

The Institute for Advanced Manufacturing (IAM) is an affiliate of the North American Advanced Manufacturing Research and Education Initiative (NAAMREI), both headquartered at South Texas College.

The goal of the IAM is to develop and deliver training to local manufacturers and workforce to keep the manufacturing base and workforce skills in the Rio Grande Valley competitive in the global market.

From 2007 – 2014, the IAM provided 715,975 hours of training to 15,697 students. In that same time, IAM worked with local employers and the Texas Workforce Commission to provide \$6,230,962 in Skill Development Fund grants toward training for 4,710 local jobs.

The Skill Development Fund (SDF) Projects for 2014 included proposals for:

- SDF 20 - \$225,000 in grant funding to provide training from May 2014 – May 2015 to 280 employees of a consortium of four McAllen-based companies.
- SDF 21 - \$265,000 in grant funding to provide training from August 2014 – August 2015 to 300 employees of five companies in McAllen and Weslaco.

Overall, the North American Advanced Manufacturing Research and Education Initiative (NAAMREI) and Institute for Advanced Manufacturing (IAM) brought in almost \$16,000,000 in grant awards since their founding in 2007.

Most recently, the Wagner-Peyser Grant was awarded to NAAMREI and STC. This \$500,000 grant from the Office of Texas Governor Rick Perry would support training of 675 workers in the areas of robotics, mechatronics, programmable logic controllers, and other advanced topics.

IAM was actively engaged in adopting nationally recognized credentials and certifications as part of its offerings to local industry. IAM was working with Festo, a world leader in automation technology and industrial training. Through IAM, STC was preparing to become the first FESTO Certified Training Center in the U.S.

IAM was dedicated to its mission of working with local employers to keep their workforce trained, to keep their companies innovating and investing in the region, and keeping the Rio Grande Valley an attractive prospect for new manufacturing development.

This item was for the Committee's information and feedback to staff, and no action was requested.

Update on South Texas College's Drama Program

Dr. Anahid Petrosian, Vice President for Academic Affairs, periodically coordinated with administration, faculty, and staff provide a review of highlights within the Division of Academic Affairs. This review was to keep the Education and Workforce Development Committee informed of recent, current, and future programs of note within the Division of Academic Affairs.

Dr. Ety Bischoff, Dean of Liberal Arts and Social Sciences, attended the May 8, 2014 Education and Workforce Development Committee meeting to introduce Mr. Joel Jason Rodriguez, Drama Instructor. Mr. Rodriguez was scheduled to provide an update on the Drama Program at South Texas College.

Due to longer than expected discussion during the preceding items, there was not enough time remaining in the Education and Workforce Development Committee meeting to include the update on STC's Drama Program as scheduled. Dr. Petrosian, Dr. Bischoff, and Mr. Rodriguez were invited to return in June 2014 to update the Committee at that time.

Adjournment

There being no further business to discuss, the Education Workforce Innovation Committee Meeting of the South Texas College Board of Trustees adjourned at 4:31 p.m.

I certify that the foregoing are the true and correct minutes of the May 8, 2014 Education and Workforce Innovation Committee of the South Texas College Board of Trustees.

Dr. Alejo Salinas, Jr.
Chair

Presentation on Career and Employer Services

Ms. Celinda Palacios, Director of Career and Employer Services, will provide a presentation on Career and Employer Services at South Texas College.

Through a robust website, career expos, workshops, and other events, the department has provided services to help South Texas College graduates and alumni start their careers as well as services to employers needing to hire talented and competent employees.

Ms. Palacios will review the services that the College provides to students, including career planning, assistance with resumes and preparation for interviews, and direct connection with hiring employers.

The *Backpack to Briefcase* program is offered district wide, and helps students make the transition from academia to the professional world.

The presentation will then switch focus to showcase the tools South Texas College provides to employers, who can use the College's website to make connections with the graduates who are now eager to start working. Ms. Palacios will provide a guided tour of the web interface as seen by interested employers, and will also demonstrate how this powerful tool gives the College the ability to track local employment and job market trends and compare them to national data.

This presentation is for the Committee's information and feedback to staff, and no action is requested at this time.



CAREER & EMPLOYER SERVICES



Meet the Staff



Director of Career & Employer Services

Celinda E. Palacios
Technology Campus Workforce Center Bldg. C
118
(956) 872-6319
CPALACIOS@SOUTHTEXASCOLLEGE.EDU



Staff Secretary

Tabitha Elliott
Technology Campus Workforce Center Bldg. C
118
(956) 872-6318
TELLIOTT_2496@SOUTHTEXASCOLLEGE.EDU



Coordinator of Employer Services

Melody Portillo
Nursing & Allied Health Campus - 3rd Floor,
Office 329 (956) 872-3069
MPORTILL@SOUTHTEXASCOLLEGE.EDU



Interim Coordinator of Career Services

Olivia Rodriguez
Technology Campus Workforce Center Bldg. C
133
(956) 872-2790
ROLIVIA@SOUTHTEXASCOLLEGE.EDU



Career & Placement Specialist

Pete Luna
Pecan Campus, Bldg. K 2.924
(956) 872-2664
PLUNA@SOUTHTEXASCOLLEGE.EDU



Arnold Canales - Career & Placement Specialist

Technology Campus Workforce Center Bldg. C
132
(956) 872-6317
ACANALES@SOUTHTEXASCOLLEGE.EDU

Strategic Implementation of

- **FY 2013-2014** *A Career Centered College Culture...*

Launched District-Wide Services & Events

- College Central Network Connecting
- Online Services to:

3,625	Students
2,905	Alumni
2,303	Employers



- Featured Services:
 - Career Expos
 - Career Readiness Workshops
 - Talent Connections Events

*Promoting South Texas College as the
“Talent Provider of Choice”*

Career Services

- Career Planning
- Online Job Board
- Online Resume Building
- Online Career Library
- Mock Interviews
- Employer Services & Direct Referrals
- Career & Employer Related Workshops
- Labor Market Information
- Downloadable Career & Job Search Podcasts
- Career Videos Library
- Career Calendar of Events

Employer Services

- District Wide (OCR) On Campus Recruitment
- Online Job posting (part-time, fulltime, internship, community service, volunteer)
- Online resume search
- Capacity to view resumes online
- Hiring Events & Career Expos
- On Campus & Classroom Presentations
- Talent Connection Guest Speaker
- Interview scheduling
- Events Calendar

Career Planning

Career Cruising

Undecided about which career to choose?

Check out Career Cruising at www.careercruising.com

➔ Take interest and ability assessments

➔ Find out about careers

WEBSITE ACCESS

To access Career Cruising, go to www.careercruising.com and enter your username and password.

USERNAME: STC

Password varies based on your campus.

CAMPUS:	PASSWORD:
Pecan/Nursing Allied Health	mcallen
Mid-Valley	weslaco
Starr County	rgcity
Technology	tech

For assistance, contact a Counselor at your campus.

 **Career Cruising**
The Complete Guidance System

 **STC**
South Texas College



College Central Network Online Job Board

 <p>STUDENTS:</p> <p>Search job opportunities Create / post online résumés & portfolios FREE career resources!</p>	 <p>ALUMNI:</p> <p>Search job opportunities Create / post online résumés & portfolios FREE career resources!</p>	 <p>EMPLOYERS:</p> <p>Post job opportunities Review online résumés & portfolios exclusive to our school for FREE!</p>
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CAREER EXPO



Network with Employers! Bring Resumés!

Mid-Valley Campus – Bldg. F Lobby & Game Room
Tuesday, April 29th
10:00 a.m. – 2:00 p.m.

Pecan Campus – Cooper Center
Wednesday, April 30th
10:00 a.m. – 2:00 p.m.

Starr County Campus – Bldg. H Cafeteria & Student Lounge
Thursday, May 1st
10:00 a.m. – 2:00 p.m.

For more information:
Call 956.872.6318

dress for success, you'll be meeting potential employers.

Attention Students!

Are you looking for a **summer internship** or **future career opportunities** after graduation? Look no further than our 2014 Spring Career Expos next week at our Mid-Valley, Pecan, and Starr County campuses. This is your chance to network with a number of employers and learn about the opportunities available. Be sure to **bring your resume** and **dress for success!**

For more information call 956.872.6318 or [visit us online](#)

South Texas College
3201 W. Pecan
McAllen, Texas 78501

District Wide - Career Expos

South Texas College
2014 SPRING CAREER EXPO
 CONNECT WITH EMPLOYERS
 Top Talent - Business Community - Unlimited Opportunities

April 29th
Mid-Valley Campus

April 30th
Pecan Campus

May 1st
Starr County Campus



South Texas College 2014 SPRING CAREER EXPO

CONNECT WITH EMPLOYERS
 Top Talent - Business Community - Unlimited Opportunities

April 29th
Mid-Valley Campus
Building F Lobby & Game Room
10am - 2pm

April 30th
Pecan Campus
Cooper Center
10am - 2pm

May 1st
Starr County Campus
Bldg. H Cafeteria & Student Lounge
10am - 2pm



On Campus Hiring Events



Criminal Justice Job Fair



District Wide On-Campus Recruitment



District Wide Resume & Mock Interview Days

DISTRICT-WIDE RÉSUMÉ DAYS
Hosted by The Office of Career Planning, Readiness & Employer Services

- March 24 Mid-Valley Campus CLE Bldg. A 101A
- March 25 Pecan Campus CLE Bldg. C 122
- March 26 Nursing & Allied Health Campus CLE 2.424
- March 28 Starr County Campus Bldg. E 1.106
- March 31 Technology Campus Bldg. B 183

9:00am-4:00pm
Bring your résumé to be reviewed!
For more information, please call (956) 872-6318

STC South Texas College CAREER Employer Services

DISTRICT-WIDE MOCK INTERVIEW DAYS
9:00AM-4:00PM
Reserve a spot TODAY!
(956) 872 - 6318
"Dress to Impress"

APRIL 1- NURSING & ALLIED HEALTH CAMPUS
CLE RM. 100C & 100D

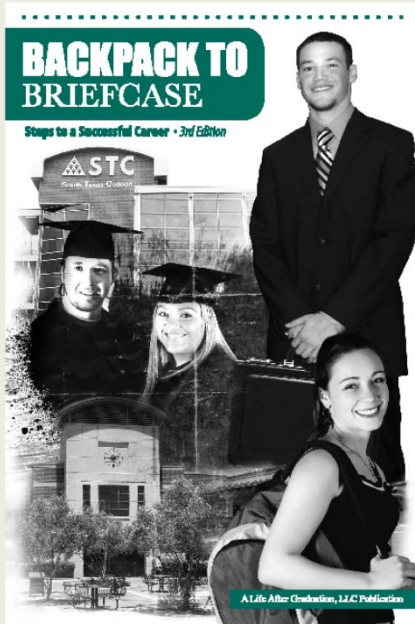
APRIL 2- MID-VALLEY CAMPUS
CLE BLDG. A 1011 & 1012

APRIL 3- TECHNOLOGY CAMPUS
BLDG. C 142

APRIL 7- PECAN CAMPUS
CLE BLDG. C124, 125, 126 & 128

APRIL 8- STARR COUNTY CAMPUS
BLDG. E 2.410

Hosted by The Office of Career Planning, Readiness & Employer Services



District Wide Program- Backpack to Briefcase

The "Backpack to Briefcase" program guides students transitioning from campus life to the world of work, while educating them on a skill set necessary beyond graduation. It focuses on topics such as:

- Essentials of Professional Image
- Etiquette in the Workplace
- Workplace Challenges & Situations
- Making Cents of your Paycheck & Benefits
- Teamwork, Healthy Work Environments & Staying Competitive in the Workplace

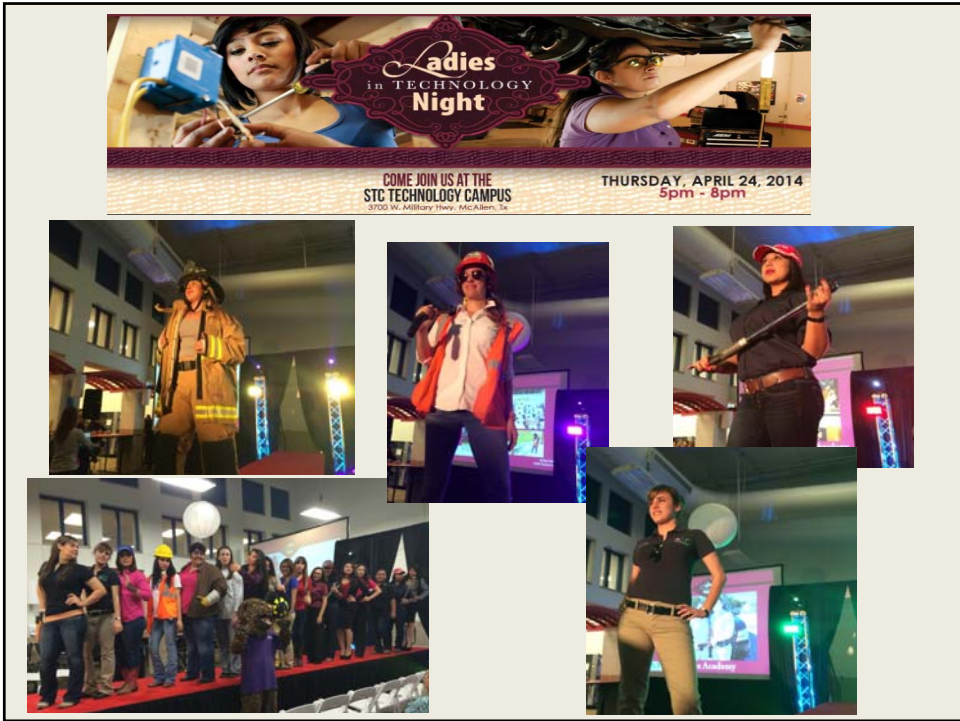
Upon completion of the program students will receive a Backpack to Briefcase book to serve as a resource in their future employment endeavors.

We are excited to continue preparing our students as they enter the career of their choice.

Career Meets Fashion

Fall Runway Showcase





PUBLIC SAFETY & FIRST RESPONDERS EXPO

WEDNESDAY, OCTOBER 30, 2013
10 A.M. – 3 P.M.

FREE & OPEN TO THE PUBLIC!

STC's Cooper Center for Communication Arts
3200 W. Pecan Blvd
McAllen, TX 78501
(Located directly across from
STC's Pecan Campus)



The Public Safety & First Responders Expo will inform students and the public of safety programs offered at South Texas College. These programs include Fire Science, Emergency Medical Technician, Criminal Justice and the Police Academy. In addition, representatives from local, state and federal agencies are invited to demonstrate their initiatives, career paths and possible employment opportunities.

For booth or exhibitor inquiries, please contact Tabitha Elliott at (956) 872-4318 or tellott_2486@southtexascollege.edu. Space is limited and free of charge.







Talent Connections Career Guest Speaker Series



Bachelor of Applied Technology Orientations & Exit Mock Interviews



Business & Community Involvement

South Texas Manufacturing Association Meetings

PROGRAM: "Finding & Developing Talent- Resources Available at UTPA and STC"

Speakers:

Celinda Palacios- Director of Career & Employer Services, South Texas College
Lourdes Servantes- Director, UTPA Career Services



Workforce Solutions- STC Career Services Summer Youth Initiative



Presentation on the Texas Higher Education Coordinating Board Grant to Establish Career and Technical Education Early College High Schools with Mission CISD and Weslaco ISD

On May 27, 2014 the South Texas College Board of Trustees approved the “School to Career Early College High School” grant from the Texas Higher Education Coordinating Board

School to Career Early College High School Grant Timeline

- February 2014 – THECB issued a call for grant applications
- March 2014 – South Texas College applied for grant funding for Career and Technical Education Early College High Schools (CTE-ECHS)
- May 2014 – THECB approved FIVE CTE-ECHS programs statewide, including TWO with South Texas College and its partnerships with Mission CISD and Weslaco ISD

This grant will go to support the development of two new Early College High Schools in partnership with Mission CISD and Weslaco ISD. At each of these ECHS campuses, students will have the opportunity to earn an Associate of Applied Science degree in the high demand, high skill fields of Diesel Mechanics, Precision Manufacturing Technology, or Welding.

South Texas College will disburse \$600,900 in grant funds to the partner school districts. Each school district will use this funding for instruction and staffing, and the College will provide 50% funding to hire a CTE Coordinator for these programs. The school districts will bear the responsibility for any costs beyond those provided for through grant disbursement, and will also be required to maintain these ECHS programs beyond the grant period.

These new CTE focused Early College High Schools will help the school districts meet their HB5 CTE pathway requirement that encourages students on a CTE pathway to enroll in dual credit courses that “lead to a degree, license, or certification.” They are expected to serve as flagship programs for the concept of Career and Technical Education Early College High Schools, which could revolutionize the public approach to workforce training and opportunities to high school students.

This item is for the Committee’s review and feedback to staff only, and no action is requested.

Career and Technical Education

Early College High Schools



Presentation for
Education and Workforce Development Committee
July, 10, 2014

Sofia Pena, Director, ECHS (Presenter)
Nick Gonzalez, Administrator for High School Programs & Services

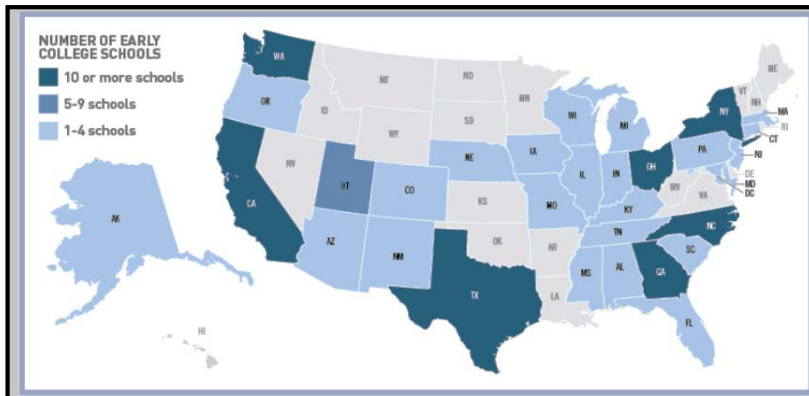
Outline

- Early College High School Initiative
- National Outcomes
- Texas ECHS
- South Texas College
- CTE Grant Opportunity
- CTE- ECHS Partners



Background

- Over the past decade, Jobs for the Future, with the partner organizations of the Early College High School Initiative—launched by the **Bill & Melinda Gates Foundation in 2002**—have started or redesigned over **280 schools** serving more than 80,000 students in 30 states.



Source: Jobs for the Future, 2014
<http://www.jff.org/initiatives/early-college-designs/schools>

National Outcomes

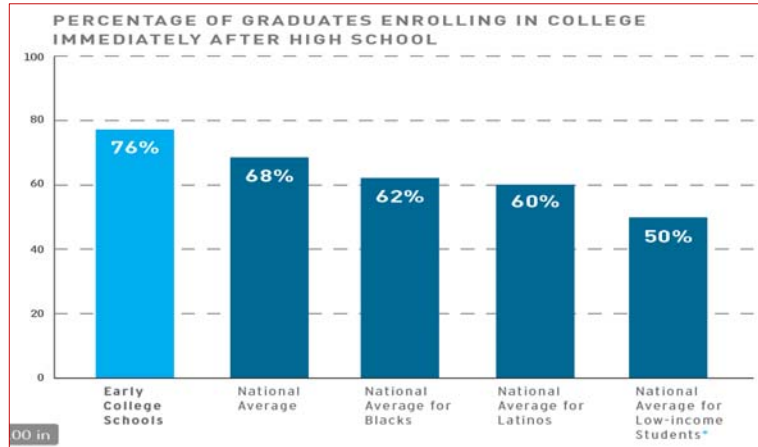
Early college students are outperforming their peers nationwide:

- 90%** graduate high school vs. 78% of students nationally
- 94%** earn free college credit while in high school
- 30%** earn an Associate's degree or other postsecondary credential while in high school



National Trend

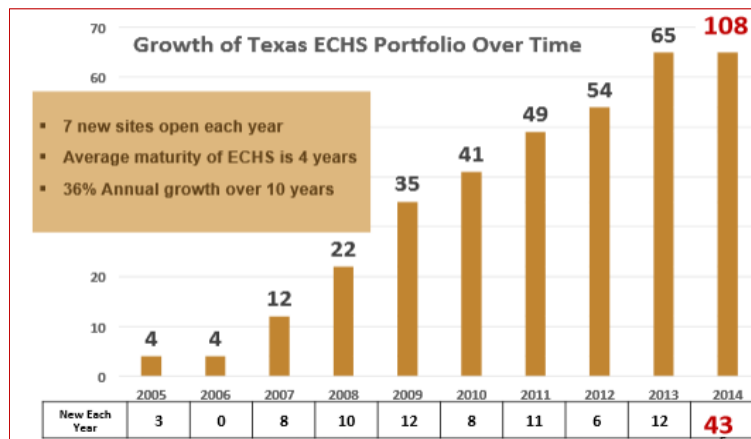
76% of ECHS Graduates enroll in College immediately after high school vs. 68% of students nationally.



Source: Jobs for the Future (2012), and National Center for Education Statistics (2010)

Texas

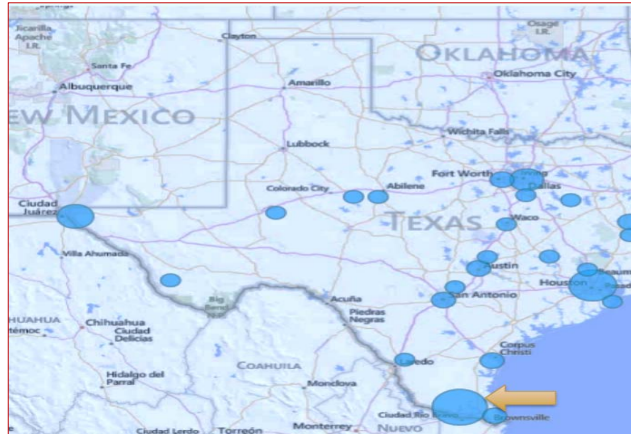
As of 2014, Texas has 108 ECHS. The chart below indicates the growth of Texas ECHS since 2005.



Source: Educate Texas , ECHS in Texas 2004- 2014, published in March 24, 2014

South Texas

ECHS are located across 25 counties in Texas and with largest concentration in Hidalgo County.



South Texas College

South Texas College partners with 26 Early College High Schools. The chart below indicates the year that different models of ECHS were adopted.

Year	ECHS - Model
2006	School within School
2007	On a College Campus
2008	T- STEM
2010	Stand Alone
2012	Entire School
2014	CTE Early College High School

ECHS Partnerships

- *Progreso ECHS*
- *McAllen Achieve*
- *Mercedes*
- *PSJA - North*
- *PSJA - Thomas Jefferson T-STEM*
- *PSJA - Southwest*
- *PSJA -Memorial*
- *PSJA -High*
- *PSJA-Sotomayor*
- *La Joya - High*
- *La Joya -Thelma Salinas STEM*
- *Edinburg Collegiate*
- *Edinburg Economedes*
- *Edinburg North*
- *Edinburg - Robert Vela*
- *Mission Collegiate*
- *Rio Grande City ECHS*
- *Sharyland ECHS*
- *La Villa ECHS*
- *Edcouch-Elsa ECHS*
- *Monte Alto*
- *La Joya - Jimmy Carter*
- *Valley View*
- *Hidalgo*
- ***Mission CTE ECHS***
- ***Weslaco CTE ECHS***



Grant Opportunity



- Texas Higher Education Coordinating Board (THECB) issued a call for grant applications for **CTE - ECHS schools** in **late February** with **submittal deadline of March 21**.
- Late in May 2014, THECB approved 5 CTE–ECHS throughout Texas.
- South Texas College was approved to partner with two ISDs (**Mission and Weslaco**) to **create CTE-ECHS**.

CTE – ECHS Grant

- The CTE – ECHS grant was developed to address the HB5 mandate to provide a pathway for students to receive credentials that support the growing demand for high skilled workers in the technical fields.
- Texas Higher Education Coordinating Board has awarded South Texas College in partnership with **Mission CISD and Weslaco ISD \$664,000** to create Career and Technology Early College High Schools.
- **Grant Funds:**
 - Mission CISD and Weslaco ISD will utilize the funding for instruction and staffing.
 - South Texas College will hire a CTE Coordinator at 50% funding.



CTE – ECHS

Mission & Weslaco

- The emphasis of these two ECHS will be to create opportunities for students to earn credentials in high skilled and high demand fields of study leading to completion of an **Associate of Applied Science Degree**.
- Both CTE-ECHS were approved for the following Associate Applied Science degree specialization in:
 - **Diesel Mechanics**
 - **Precision Manufacturing Technology**
 - **Welding**



Thank You Questions?



Review and Discussion of High School College Readiness Course as Required by HB5

Under section 10 of House Bill 5 (HB5), the 83rd Legislature of the State of Texas established the requirement that each Independent School district in the State of Texas must partner with *at least* one institution of higher education to develop and provide courses in college preparatory mathematics and English language arts.

A Memorandum of Understanding has been developed that would join South Texas College with the University of Texas Pan-American, the University of Texas at Brownsville, Texas State Technical College-Harlingen, and Texas Southmost College.

Upon the formation of University of Texas – Rio Grande Valley the MOU could be rewritten to incorporate that institution in place of UTPA and UTB.

This MOU provides the five public institutions of higher education in Cameron, Hidalgo, and Starr counties the opportunity to develop the curriculum to be used by the partner ISDs in preparing their students for college level coursework. Faculty at each institution have been involved in this development, and ISD teachers will be given special professional development to help them understand and follow the developed curriculum as designed by the institutions of higher education.

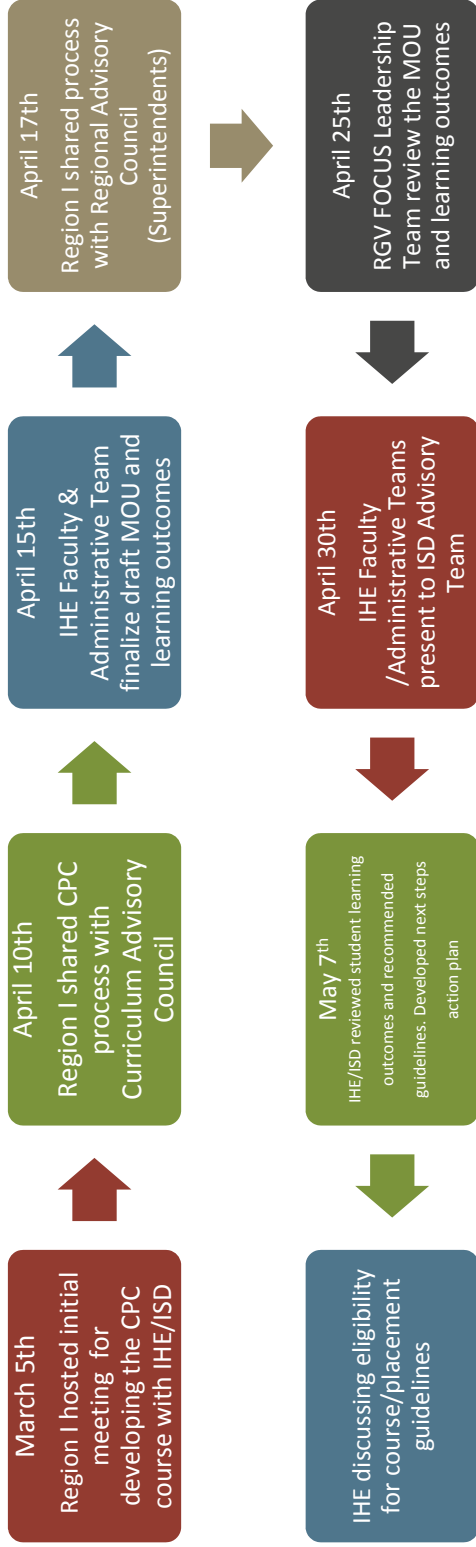
The MOU is provided in the following pages, along with a course development and implementation timeline.

By signing this MOU with peer institutions of higher education, South Texas College will be able to participate in the development of the HB5 courses for mathematics and English Language Arts. This will help STC verify that the curriculum is designed to meet appropriate standards, and will also enter STC into an agreement with each of the other institutions of higher education to share data and provide feedback regarding student success for students completing the HB5 courses. This will help develop and maintain a college preparatory curriculum that is an effective tool for student success.

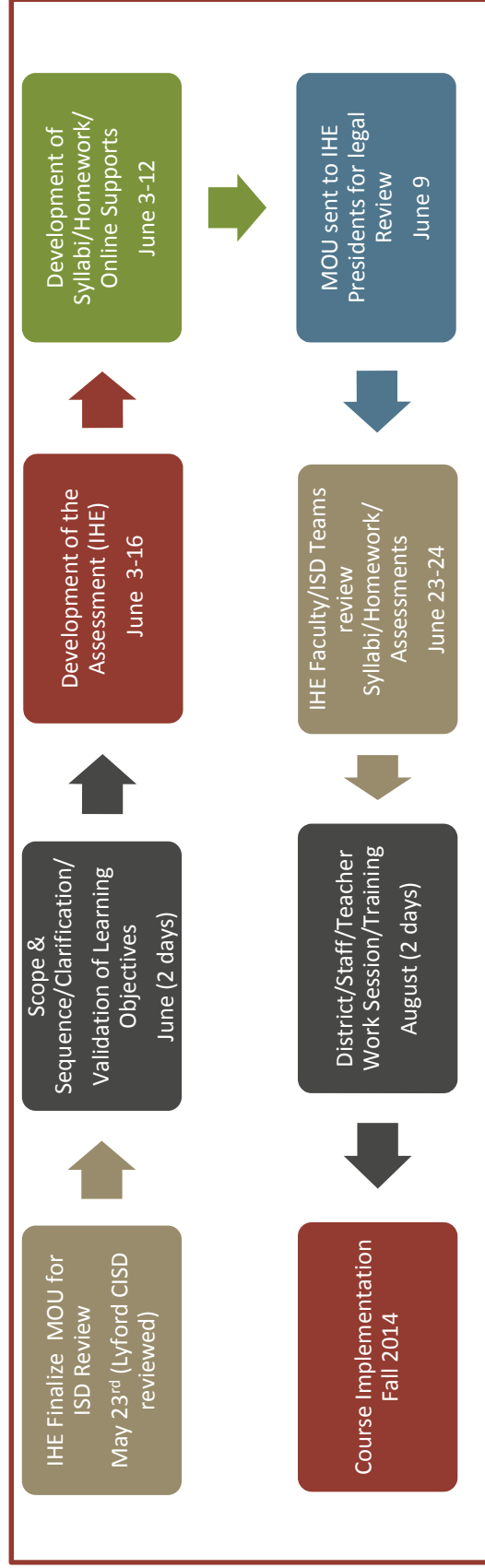
Ms. Laura Talbot, Director of Curriculum and Student Learning, will lead the review and discussion to provide the Committee with the necessary background information and to respond to questions as appropriate.

This item is for the Committee's information and feedback to staff, and no action is requested.

College Prep Course Timeline



Timeline – Dates to be assigned



XXX INDEPENDENT SCHOOL DISTRICT

**MEMORANDUM OF UNDERSTANDING
XXX INDEPENDENT SCHOOL DISTRICT AND
RIO GRANDE VALLEY INSTITUTIONS OF HIGHER EDUCATION
COLLEGE PREP MATHEMATICS AND ENGLISH LANGUAGE ARTS COURSES**

This Memorandum of Understanding (“MOU”) is entered into as of the _____ day of _____, 2014 (the “Effective Date”) between the XXX Independent School District (“ISD”), a Texas independent school district located at _____, and the University of Texas Pan-American, the University of Texas at Brownsville, South Texas College, Texas State Technical College-Harlingen, and Texas Southmost College (herein referred to as Rio Grande Valley Institutions of Higher Education [RGV IHEs]).

WHEREAS, The State of Texas mandated via House Bill 5, Section 10 that each school district shall partner with at least one institution of higher education to develop and provide Courses in college preparatory mathematics and English language arts;

WHEREAS the parties have agreed to enter into a collaborative agreement regarding students who are deemed to not be college ready per House Bill 5, Section 10;

WHEREAS, XXX Independent School District and RGV IHEs jointly recognized an opportunity to create seamless pathways for students to enter into college level work in mathematics and English Language Arts without further remediation;

NOW, THEREFORE, in consideration of the conditions contained in this MOU, the receipt and sufficiency of which are hereby acknowledged, XXX ISD and the RGV IHEs, agree as follows:

1. Scope of Services. XXX ISD and the RGV IHE’s agree to collaborate to develop and maintain college preparatory mathematics and English language arts courses that meet the terms of this agreement as outlined below in the Support and Services section of this MOU. XXX ISD and the RGV IHE’s will meet regularly to maintain the integrity and evaluate the effectiveness of the program.
2. Term. The initial term of this MOU shall begin on August 1, 2014 and continue for a period of three years. Thereafter, the RGV IHEs may renew this MOU for two (2) consecutive one (1) year terms by delivering written notice to XXX ISD. The initial term and any renewal term(s) are collectively referred to in this MOU as “Term.” Either party may terminate this MOU, without cause, upon at least thirty (30) calendar days prior written notice to the other party, with termination effective upon the expiration of the thirty (30) days or as mutually agreed to by the parties.

3. Support and Services. XXX ISD and the RGV IHEs agree to the following conditions:
- A. The RGV IHEs agree to the following for both the mathematics and English language arts courses:
 - i. To share data and provide feedback regarding student success on applicable entry-level college courses for students who complete college preparatory courses- as defined in this MOU;
 - ii. To recognize and honor course(s) on school district transcripts for up to one year after high school graduation;
 - iii. To provide advisement for students into eligible college level coursework;
 - B. The RGV IHEs agree to the following for the college preparatory mathematics course:
 - i. To develop the Student Learning Outcomes;
 - ii. To develop the master syllabi for the courses being offered;
 - iii. To develop the final assessments for the math courses;
 - C. The RGV IHEs agree to the following for the college preparatory English language arts course:
 - i. To develop the Student Learning Outcomes;
 - ii. To develop the master syllabi for the courses being offered;
 - iii. To develop evaluative criteria and tools for student work;
 - iv. To develop the final assessment(s) for the Integrated Reading and Writing course
 - D. XXX ISD agrees to the following for both the mathematics and English language arts courses:
 - i. To provide highly qualified instructors for the courses being taught (Math and ELA Secondary Certification);
 - ii. To include only those students on track to meeting high school graduation requirements as measured by End of Course exams (EOCs);
 - iii. To notify parents and students of the benefits of enrolling in the college prep course (s);
 - iv. To provide students with the option of opting out of the college prep course (s);
 - v. To provide professional development and resources required to teach the mathematics and English language arts courses;
 - vi. To identify successful completion of the course(s) on the student transcripts as determined by the State of Texas PEIMS number: English Language Arts – CP110100; Mathematics – CP111200;
 - vii. To provide curriculum for the course that is consistent with the RGV IHE’s Student Learning Outcomes;
 - viii. To deny students enrolled in these courses exemptions from final exams in the college preparatory courses as defined in this MOU;
 - ix. To administer the RGV IHEs’ final assessment(s) and award credit for the course only if the student’s exam grade is at least 70 percent;
 - x. To accept completion of the college preparatory course(s) and demonstration of readiness, by the RGV IHEs, the student’s grade for the course must be at least 70 and a minimum of a 70 on the final assessment;

- E. XXX ISD agrees to the following for the college preparatory mathematics course:
 - i. To provide and utilize online math resources for each student enrolled in the course;
 - ii. The fall (A) semester on the student transcript will correspond to MATH A CP111200 and the spring semester (B) will correspond to MATH B CP111200;
 - F. XXX ISD agrees to the following for the college preparatory English language arts course:
 - i. To teach and grade the required essays according to the professional development provided by the RGV IHEs.
 - G. Individual High Schools or School Districts may be approached by the RGV IHEs with the option of using alternative course designs for the College Preparatory sequence. This will be done with the intent of innovating, and ultimately making improvements to the common course design.
4. Non-Compliance. Notwithstanding any provision herein to the contrary, if the RGV IHEs do not comply with any part of this MOU, and the failure to comply is not corrected within thirty (30) calendar days after written notice from XXX ISD, this MOU may be terminated immediately upon written notice from XXX ISD, in XXX ISD's sole discretion.
5. Liability. Neither XXX ISD nor its trustees, officers, employees or agents shall have any liability or responsibility for any claim or cause or action of any person or group arising from (a) the use of district property and/or equipment by the RGV IHEs and the RGV IHEs officers, volunteers, employees, contractors, agents, invitees, licensees, participants, and visitors, or (b) noncompliance with this MOU, or (c) any act, omission, or negligence of the RGV IHEs', or any of its officers', agents', employees, contractors, invitees, licensees, volunteers, participants or visitors.

EXCEPT AS MAY OTHERWISE BE PROVIDED HEREIN, XXX ISD MAKES NO EXPRESS OR IMPLIED WARRANTIES OF ANY KIND. TO THE FULLEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW, XXX ISD DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY, OMISSIONS, COMPLETENESS, AND DELAYS. EXCEPT AS EXPRESSLY PROVIDED HEREIN OR AS REQUIRED BY LAW, UNDER NO CIRCUMSTANCES SHALL XXX ISD BE LIABLE FOR EXEMPLARY, SPECIAL, PUNITIVE, CONSEQUENTIAL, OR INCIDENTAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, BUSINESS REVENUE, OR GOODWILL DUE TO ANY CAUSE WHATSOEVER, EVEN IF XXX ISD HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

6. Indemnity. TO THE EXENT ALLOWED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, XXXISD AND THE RGV IHEs, AGREE THAT EACH PARTY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS XXX ISD AND XXX ISD'S PAST, PRESENT, AND FUTURE TRUSTEES, OFFICERS, AND EMPLOYEES, FROM AND AGAINST ALL CLAIMS, DEMANDS, CAUSES OF ACTION, DAMAGES, COSTS, AND EXPENSES, INCLUDING, WITHOUT LIMITATION, COURT COSTS AND REASONABLE ATTORNEYS' FEES, OF ANY KIND OR NATURE ASSERTED BY ANY THIRD PARTY, ARISING OUT OF, ANY ACTS OF THE INDEMNIFYING PARTY, AND/OR THE INDEMNIFYING PARTY'S PARTICIPANTS, VISITORS, AGENTS, EMPLOYEES, CONTRACTORS, INVITEES, OR LICENSEES DONE IN CONNECTION WITH THIS MOU. Each party's obligations under this clause shall survive termination or expiration of this MOU.

7. Notice. All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered or sent by registered or certified mail, return receipt request, courier delivery, electronic mail, facsimile or receipted overnight mail, and shall be deemed received upon the earlier of (a) the date of delivery, if personally delivered, or (b) three (3) business days after the date of posting by the U.S. postal service, if mailed. All such notices or communications shall be addressed as follows:

If to XXX ISD:

Name _____
ISD Superintendent _____
Address _____
City, State _____

If to the RGV IHE's:

College Designee: Name _____
Title _____
The University of Texas Brownsville
One West University Boulevard
Brownsville, Texas 78520

College Designee: Name _____
Title _____
The University of Texas Pan American
1201 W University Drive
Edinburg, Texas 78539

College Designee: Name _____
Title _____
South Texas College
3201 W. Pecan
McAllen, Texas 78501

College Designee: Name _____
Title _____
Texas State Technical College
1902 North Loop 499
Harlingen, Texas 78550

College Designee: Name _____
Title _____
Texas Southmost College
80 Fort Brown
Brownsville, Texas 78520

Either party may change such address for notice for the party designated to receive such notice by giving advance written notice to the other party as provided in this paragraph.

8. Relationship of the Parties. It is understood and agreed that the RGV IHEs are separate legal entities from XXX ISD and the RGV IHEs are not employees, agents, joint ventures, or partners of XXX ISD. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between XXX ISD and either the RGV IHEs or any employees or agents of the RGV IHEs.
9. No Waiver of XXX ISD's or IHEs' Immunity. The execution of this MOU and the performance by XXX ISD and/or the IHEs of any of its obligations hereunder are not, and are not intended to waive or relinquish, and XXX ISD and/or the IHEs shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to XXX ISD, its trustees, officers, employees, or agents under federal or Texas laws.
10. No Third Party Beneficiaries. Nothing in this MOU shall be deemed or construed to create any third party beneficiaries or otherwise give any third party any claim or right of action against any party to this MOU.
11. Governing Law and Venue. This MOU shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Starr, Hidalgo, Willacy, and Cameron Counties, Texas.
12. Entire Agreement. This MOU and the attached and incorporated addendum or exhibits, if any, contain the entire agreement of the parties relative to the purpose(s) of the MOU and supersede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this MOU.
13. Severability. In the event that any one or more of the provisions contained in this MOU shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the MOU shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
14. Interpretation. The parties agree that the normal rules of construction that require that any ambiguities in this MOU are to be construed against the drafter shall not be employed in the interpretation of this MOU.
15. Changes and Amendments. This MOU may be amended, modified, and/or supplemented only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this MOU.
16. Assignment. Neither this MOU nor any rights, duties, or obligations under it shall be assignable by the RGV IHEs without the prior written acknowledgment and authorization of XXX ISD. Any attempted assignment by the RGV IHEs without XXX ISD's prior written consent shall be void.
17. No Waiver. No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in

any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this MOU shall be binding unless in writing and signed by duly authorized representatives of the parties hereto.

18. Captions. The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
19. Counterparts. This MOU may be executed in separate counterparts, each of which when so executed shall be an original, but all of such counterparts shall together constitute but one and the same instrument.

Executed this _____ day of _____, 2014.

XXX INDEPENDENT SCHOOL DISTRICT

XXX, Superintendent

Name: _____
Title: _____
The University of Texas Brownsville

Name: _____
Title: _____
The University of Texas Pan American

Name: _____
Title: _____
South Texas College

Name: _____
Title: _____
Texas State Technical College

Name: _____
Title: _____
Texas Southmost College

It is the policy of the XXX Independent School District not to discriminate on the basis of race, color, national origin, sex or handicap in its Career Technical Education programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Review of Proposed Presentations to the Association of Community College Trustees (ACCT)

The Association of Community College Trustees (ACCT) has invited South Texas College to develop and present one pre-Congress session and four concurrent sessions at the ACCT Leadership Congress in Chicago, October 22 – 25th, 2014

Pre-Congress session

Wednesday, October 22nd, tentatively 1:30 p.m. – 2:30 p.m.

Track 6: *The Pros and Cons of Board Committees to Improve the Governance Role of a Board of Trustees*

Presenters:

Mr. Roy de León, Board Chair;
Ms. Rose Benavidez, Past Chair;
Mrs. Graciela Farias, Trustee;
Mr. Gary Gurwitz, Trustee; and
Dr. Shirley A. Reed. College President.

Concurrent Session

Thursday, October 23rd or Friday, October 24th

- 1. Track 2:** *Increasing the Educational Attainment Level in Your Region Through Applied Baccalaureates Offered through your Community College*

Presenters:

Mr. Roy de León, Board Chair;
Mrs. Graciela Farias, Trustee;
Mr. Gary Gurwitz, Trustee;
Dr. Shirley A. Reed. College President;
Dr. Anahid Petrosian, Vice President for Academic Affairs; and
Dr. Ali Esmaili. Dean for Math, Sciences, and Bachelor Programs.

- 2. Track 4:** *Building Toward the Future – Effective Strategies for Successfully Passing a Bond and Maintenance Tax Election During Challenging Economic Times*

Presenters:

Mr. Roy de León, Board Chair;
Mr. Paul R. Rodriguez, Secretary;
Ms. Rose Benavidez, Past Chair;
Mrs. Graciela Farias, Trustee;
Mr. Gary Gurwitz, Trustee; and
Dr. Shirley A. Reed. College President.

3. Track 5: *Creating a College-Going Culture as a Successful, Proactive Strategy to Combat Poverty*

Presenters:

Ms. Rose Benavidez, Past Chair;
Mrs. Graciela Farias, Trustee;
Dr. Shirley A. Reed, College President; and
Dr. Anahid Petrosian, Vice President for Academic Affairs.

Concurrent Session partnered with Monroe County Community College (Monroe County, Michigan)

Thursday, October 23rd or Friday, October 24th

As recommended by the Association of Community College Trustees, South Texas College is collaborating with Monroe County Community College to develop a joint presentation. Each College will have approximately 25 minutes for their own presentation, and a ten minute Q&A session will follow the presentations.

Track 2: *Pathway to College Completion through Dual Enrollment at South Texas College and Monroe County Community College*

South Texas College Presenters:

Mr. Paul R. Rodriguez, Secretary;
Mrs. Graciela Farias, Trustee;
Dr. Shirley A. Reed, College President; and
Dr. Anahid Petrosian, Vice President for Academic Affairs.

Monroe County Community College Presenters:

Dr. Jamie DeLeeuw, Coordinator of Research, Evaluation, and Assessment,
Monroe County Community College
Dr. James DeVries, Trustee, Monroe County Community College
Mr. Robert Kruger, Principal, Monroe County Middle College
Dr. Kojo Quartey, President, Monroe County Community College

Dr. Anahid Petrosian, Vice President for Academic Affairs, is collaborating with Monroe County Community College to develop this joint presentation.

This item is for the Committee's information and feedback to staff, and no action is requested.

South Texas College
Proposed Presentations for ACCT National Leadership Congress
Oct. 22 - 25th, 2014, Chicago, Illinois

<u>Session Type</u>		<u>Session Title</u>		Dr. Shirley A. Reed	Dr. Anahid Petrosian	Dr. Ali Esmaeili	Rose Benavidez	Graciela Farias	Paul R. Rodriguez	Gary Gurwitz	Roy de León	Verify Title	Verify Description	Verify Presenters	Photos of Presenters	Title and Description Submitted	Presentation Submitted	PowerPoint (\$195)	Internet (\$75)
1	Pre-Congress Wed., Oct. 22nd (1:30 - 2:30)	Track 6: <i>The Pros and Cons of Board Committees to Improve the Governance Role of a Board of Trustees</i>		✓			✓	✓		✓	✓	✓	✓	✓	✓				
2	Concurrent Session Thur. or Fri. (10/23 or 10/24)	Track 2: <i>Increasing the Educational Attainment Level in Your Region Through Applied Baccalaureates Offered through your Community College</i>		✓	✓	✓		✓			✓	✓	✓	✓	✓		✓		
3	Concurrent Session Thur. or Fri. (10/23 or 10/24)	Track 4: <i>Building Toward the Future – Effective Strategies for Successfully Passing a Bond and Maintenance Tax Election During Challenging Economic Times</i>		✓			✓		✓	✓	✓	✓	✓	✓	✓		✓		
4	Concurrent Session Thur. or Fri. (10/23 or 10/24)	Track 5: <i>Creating a College-Going Culture as a Successful, Proactive Strategy to Combat Poverty</i>		✓	✓		✓	✓				✓	✓	✓	✓		✓		
5	Collaborative Session Thur. or Fri. (10/23 or 10/24)	Track 2: <i>Pathway to College Completion through Dual Enrollment at South Texas College and Monroe County Community College</i>		✓	✓			✓	✓			✓	✓	✓	✓		✓		
Photos ready:				✓	✓	✓	✓	✓	✓	✓	✓	July 2nd, 2014					\$780	\$	0

The Pre-Congress session will be on Wednesday, October 22nd, 2014.

This session will be planned for 45 min. - 1 hour, to take place during a block of Pre-Congress sessions that will run from 11 a.m. - 4 p.m.

The expected audience will be 35 - 75 Trustees and CEOs from peer institutions.

Pre-Congress Presentation - Wednesday, October 22nd

The Pros and Cons of Board Committees to Improve the Governance Role of a Board of Trustees

The use of standing board committees to do some of the heavy lifting for a Board of Trustees is not without its difficulties, but can be an effective tool toward efficient Board governance.

Learn more about the pros and cons of using a committee structure to improve the governance role of a Board of Trustees.

Audiovisual Aids: A PowerPoint Presentation will **NOT** be used.

Panel Participants:

Mr. Roy de León, Board Chair, South Texas College

Mr. Gary Gurwitz, Trustee, South Texas College

Ms. Rose Benavidez, Past Chair, South Texas College

Mrs. Graciela Farias, Trustee, South Texas College

Dr. Shirley A. Reed, President, South Texas College

Concurrent Session - Thursday, Oct. 23rd or Friday, Oct. 24th

**Increasing the Educational Attainment Level in Your Region Through Applied
Baccalaureates Offered through Your Community College.**

South Texas College is one of three Texas community colleges with legislative support, approval by the Texas Higher Education Coordinating Board, and accredited by the Southern Association of Colleges and Schools, Commission on Colleges, to award baccalaureate degrees that meet the workforce development needs of a region, and that have resulted in increased graduation rates and gainful employment by offering 4 applied bachelor degrees.

Audiovisual Aids: A PowerPoint Presentation will be used.

Panel Participants:

Mr. Roy de León, Board Chair, South Texas College

Mrs. Graciela Farias, Trustee, South Texas College

Dr. Shirley A. Reed, President, South Texas College

Dr. Anahid Petrosian, Vice President for Academic Affairs, South Texas College

Dr. Ali Esmaili, Dean for Math, Science, and Bachelor Programs

Concurrent Session - Thursday, Oct. 23rd or Friday, Oct. 24th

Building Toward the Future – Effective Strategies for Successfully Passing a Bond and Maintenance Tax Election During Challenging Economic Times

Convincing the tax payers to approve a long-term investment in expanding college facilities is a daunting prospect.

Learn more about the strategies used by South Texas College to successfully pass a \$159 million bond election and tax increase during challenging economic times.

Audiovisual Aids: A PowerPoint Presentation will be used.

Panel Participants:

Mr. Roy de León, Board Chair, South Texas College

Mr. Paul R. Rodriguez, Board Secretary, South Texas College

Mr. Gary Gurwitz, Trustee, South Texas College

Ms. Rose Benavidez, Trustee, South Texas College

Dr. Shirley A. Reed, President, South Texas College

Concurrent Session - Thursday, Oct. 23rd or Friday, Oct. 24th

Creating a College-Going Culture as a Successful, Proactive Strategy to Combat Poverty

South Texas College serves a population that is predominantly economically disadvantaged, without the dream of attending college and pursuing a better quality of life. Today, 60% of area high school graduates attend college, to a large extent due to collaboration between South Texas College and local independent school districts to create a College-Going Culture.

Learn how developing open relationships and commitments with public school districts can serve as a model for creating a College-Going Culture. The successful strategies include over 13,000 dual enrollment students, academies, and 26 Early College High Schools.

Audiovisual Aids: A PowerPoint Presentation will be used.

Panel Participants:

Ms. Rose Benavidez, Board of Trustees, South Texas College

Mrs. Graciela Farias, Board of Trustees, South Texas College

Dr. Shirley A. Reed, President, South Texas College

Dr. Anahid Petrosian, Vice President for Academic Affairs, South Texas College

Concurrent Session, Collaboration with Monroe County Community College –
Thursday, Oct. 23rd or Friday, Oct. 24th

**Pathway to College Completion through Dual Enrollment at South Texas College and
Monroe County Community College**

Learn how South Texas College and Monroe County Community College have each created a pathway to college completion through Dual Enrollment opportunities. Through strong partnerships between K-12 and higher education, students enrolled in Early College and Middle College can earn a high school diploma and up to an associate degree while still in high school.

Audiovisual Aids: A PowerPoint Presentation will be used.

Panel Participants:

South Texas College

Mr. Paul R. Rodriguez, Board Secretary, South Texas College

Mrs. Graciela Farias, Trustee, South Texas College

Dr. Shirley A. Reed, President, South Texas College

Dr. Anahid Petrosian, Vice President for Academic Affairs, South Texas College

Monroe County Community College

Dr. Jamie DeLeeuw, Coordinator of Research, Evaluation, and Assessment, Monroe County
Community College

Dr. James DeVries, Trustee, Monroe County Community College

Dr. Kojo Quartey, President, Monroe County Community College